



NEW HAVEN PUBLIC SCHOOLS

Minutes
New Haven Public Schools Head Start
Board of Education Subcommittee Meeting

Date: Monday, January 25, 2021
Time: 4:00 p.m.
Location: Virtual meeting
 Meeting # 861 1308 6692

Attendees:

Mrs. Pamela Ausustine-Jefferson, Director of Early Learning Programs
 Mr. Matthew Wilcox, Board of Education member, Head Start Subcommittee Chairperson
 Mrs. Monique Brunson, Principal Dr. Mayo School
 Ms. Denise Duclos, Readiness Liason
 Mr. Eddie Blue, Head Start Policy Council Chair
 Ms. Ivelise Velazquez, Asst. Superintendent
 Ms. Elizabeth GAFFNEY, Director of Head Start
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The meeting was called to order at 5:03 p.m.

- I. Introductions/Announcements/Approval of Minutes-approved
 - January 25, 2021 Sub-committee Meeting minutes were unanimously accepted
- II. Enrollment Report
As of January 14, 2021

Report by Esther R. PEARSON-PINCKNEY, Social Service Coordinator

Enrollment: 10 to a classroom model

Head Start Sites	Enrollment COVID-19	Current Enrollment COVID-19	Eligible COVID-19	Vacancy COVID-19	Waitlist
<i>Dr. Mayo School</i>	220	183	6	31	26
<i>Fair Haven</i>	17	17	0	1	1
<i>Jepson</i>	4	4	0	0	1
<i>Lincoln Bassett</i>	10	9	1	0	0
<i>Martinez</i>	30	26	3	1	6
<i>Truman</i>	30	21	1	8	5
Total	311	260	11	40	39



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III. Policy Council Report:

- There has been consistently increased participation at policy council meetings
- Translator has been present
- Discussion of director leaving
- Discussion of snow days: Ms. Velazquez discussed the district's thoughts on how much time has been missed due to Covid. She said she would share the concern with Dr. Tracey. Mrs. Brunson suggested Mr. Blue communicate with building principal when it is an issue.

IV. Finance:

- Report was reviewed by the committee
- The grant cycle was briefly explained by Ms. Gaffney including the process for carryover funds. The grant application and budget narrative were also discussed.
- \$820,403.57

V. Health: Flu Shots

- As of Thursday January 21, 2021:
 - i. Mayo 68
 - ii. Truman 2
 - iii. Martinez 1
 - iv. Fair Haven 1
 - v. Bassett 1
 - vi. Jepson: 0
- Physicals: Currently, the program has 70 children with expired physicals and 13 in the grace period. Ms. Velazquez suggested working with school based clinics to have days for physicals. This is an area of concern due to the non-compliance that occurred from the Focus Area 1 review. It will be an area of focus in the Focus Area 2 review, anticipating it to occur in the 2021-2022 school year. Needs to remain on sub-committee radar.
- Flu clinics have been offered historically and need to be on the calendar for the 2021-2022 school year.
- Discussion of a school based health clinic at Mayo: Pam will reach out to Sue Peters for next steps for a school based health clinic. She will also reach out to Cornell Scott.

VI. Status of Head Start Sub-Committee Discussion



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VII. Head Start Director Search:

- Evie and Pam are meeting with Devin on Friday February 19, 2021
- The individual that was most qualified to do interim director declined
- Ms. Augustine-Jefferson will be taking over as interim director and Evie will support.
- Mr. Wilcox stressed the importance of early childhood in the district

VIII. Additional Comments:

- Ms. Duclos shared her role in Readiness and her willingness to participate in this meeting.
- Ms. Duclos also suggested working closely with the Supporting Pregnant and Parenting Teens at Wilbur Cross through Celotto Day Care Center.
- Mr. Wilcox and Mrs. Augustine-Jefferson shared their desire to make this meeting an Early Childhood sub-committee

Next meeting: March 18, 2021

Meeting Adjourned: 6:02 p.m

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